

**TAITA TAVETA COUNTY
DEPARTMENT OF TRADE, TOURISM AND
CO-OPERATIVE DEVELOPMENT**



QUOTATION FOR

**CONSTRUCTION OF WALKWAY AND STORM WATER DRAINAGE TRENCH AT
VOI UPPER MARKET**

TENDER NO. TTCG/TTC/RFQ/787/2018-2019

CLOSING DATE: 1st March 2019

SECTION I

INVITATION FOR QUOTATION

TENDER REFERENCE: TTCG/TTC/RFQ/787/2018-2019

TENDER NAME; CONSTRUCTION OF WALKWAY AND STORM WATER DRAINAGE TRENCH AT VOI UPPER MARKET

- 1.1 Taita Taveta county government came into existence pursuant to the constitution of Kenya 2010. The County covers an area of 17,000 square kilometers with a population of 350,000 and is located 80km north of Mombasa and 230km south of Nairobi City.
- 1.2 The County Government of Taita Taveta wishes to invite sealed bids for **CONSTRUCTION OF WALKWAY AND STORM WATER DRAINAGE TRENCH AT VOI UPPER MARKET**
- 1.3 as specified in the Tender Document.
- 1.4 The Pre-Site Tender Visit is optional at Bidder's Discretion.
- 1.5 Price quoted inclusive of all taxes, must be in Kenya shillings and shall remain valid for 90 days from the closing date of tender.
- 1.6 Completed tender documents enclosed in separate plain sealed envelopes and clearly marked with the tender number, tender name should be addressed and sent to:

**County Secretary
Taita Taveta County Government,
P.O BOX 1066-80304,
Wundanyi, Kenya.**

Or be deposited in the tender box provided at Taita Taveta County Government Governor's Office at the tender Box, so as to be received on or before 1st March 2019 at 16:00 pm

- 1.7 Tenders will be opened immediately thereafter in the presence of the candidates representatives who choose to attend at Taveta Taveta County boardroom located in Wundanyi.
- 1.8 Yours sincerely

**DIRECTOR SUPPLY CHAIN MANAGEMENT
TAITA TAVETA COUNTY GOVERNMENT**

FORM OF TENDER

To: _____ (Name of employer)
_____ (Date)
_____ (Name of contractor)

Dear Sir,

1. In accordance with the standard **PPOA** conditions of contract for small works, drawing and Bills of Quantities for the executive of the above named works, we, the undersigned offer to construct, install and complete such works and remedy and defects therein for the Sum of Ksh. _____ (Amount in figures)

Ksh. _____
_____ (Amount in words).

2. We undertake, if our quotation is accepted, to commence the works as soon as is reasonably possible after the receipt of the project manager's notice to commence and to complete the whole of the works comprised in the contract within the time stated in the appendix to Conditions of Contract.
3. We agree to abide by this quotation until _____ (insert date) and it shall remain binding upon us and may be accepted at any time before that date.
4. Unless and until a formal agreement is prepared and executed as quotation together with your written acceptance thereof, shall continue a binding contract between us.
5. We understand that you are not bound to accept the lowest or any quotation you may receive.

Dated this _____ day of _____ 20____

Signature: _____ in the capacity of _____

Duly authorized to sign quotations for and on behalf of _____
_____ (Name of contractor).

_____ (Address of contractor).

Witness: Name _____

Address: _____

Signature: _____

Date: _____

APPENDIX TO CONDITIONS OF CONTRACT

THE EMPLOYER IS NAME: **_TAITA TAVETA COUNTY GOVERNMENT – DEPARTMENT OF TRADE, TOURISM AND CO-OPERATIVE DEVELOPMENT**

Address: **___P.O BOX 1066 (80304) WUNDANYI**

Name of Employer's Representative: **Ag. County Chief Officer (Department of TRADE, TOURISM AND CO-OPERATIVE DEVELOPMENT)**

The name (and identification number) of the Contract

Proposed work consist **CONSTRUCTION OF WALKWAY AND STORM WATER DRAINAGE TRENCH AT VOI UPPER MARKET**

Project Manager is: **COUNTY WORKS OFFICER OR ANY OTHER OFFICER APPOINTED BY THE ACCOUNTING OFFICER**

The start date shall be: **TO BE AGREED WITH THE PROJECT MANAGER.**

The Intended Completion Date for the whole of the Works shall be **4 WEEKS AFTER COMMENCEMENT DATE.**

The Accounting Officer may, at any time may **TERMINATE THE PROCUREMENT PROCEEDINGS WITHOUT ENTERING INTO A CONTRACT IN ACCORDANCE WITH THE ACT.**

Tender opening date shall be: **1st March at 16.00PM**

The Site is located at **_WUNDANYI**

The Defects Liability Period is: **180 days (6months)**. During this period the employer shall retain 10% of the total tender sum. The contractor shall be required to make good any defects that arise due to poor workmanship of the contractor or manufacturers defect. The employer shall reserve the right to remedy the defects and charge the contractor.

The name and Address of the Employer for the purposes of submission of tenders is...

**THE COUNTY CHIEF OFFICER, DEPARTMENT OF TRADE, TOURISM AND CO-OPERATIVE DEVELOPMENT
TAITA TAVETA COUNTY GOVERNMENT
P.O BOX 1066 - 80304
WUNDANYI**

Applicable Laws: **PUBLIC PROCUREMENT AND DISPOSAL ACT AND OTHER RELEVANT LAWS INCLUDING GENERAL CONDITIONS OF UNDER STANDARD BID DOCUMENT FOR PROVISION OF CIVIL WORKS.**

LABOUR;

Unskilled labor shall be sourced from the locality of the project.

At least 30% of the labor force shall comprise of youth, 30% women and at least one (1) person with disability

MATERIALS;

The contractor is encouraged to use as much local available material as possible without compromising quality. All materials delivered to site will be deemed to be the property of the employer and permission will be required from the employer before their removal from site.

SECURITY;

Security of the materials on site will remain the responsibility of the contractor until the project is completed, tested, commissioned and handed over. . All insurance costs shall be borne by the contractor and any loss of materials shall be replaced by the contractor.

INSURANCE;

The tenderer shall ensure a workman compensation insurance policy is in place before commencement of work.

CONCRETE;

All reinforced concrete shall be vibrated.

Supply and Install.

It shall be assumed that all materials supplied shall be installed and used to construct the specified infrastructure to working condition. The contractor shall be deemed to have completed the contract works when they provide a "Working System".

Where Sub-contract agreements exist, they shall be declared and shall form part of the contract. The County Government shall be the arbitrator in the event of any disputes between the Contractor and the Sub-Contractor and the decision of the arbitrator shall be final. The arbitrator can direct payments be made directly to sub-contractors, if need be.

The Contractor shall complete the project within the contract period. Any delay in completion shall attract the employer to charge for **Liquidated Damages. The penalties shall** be charged at Kes.10,000 per day (contracts up to Kes.5 Million), Kes.20,000 Per day (contracts 5M-10M) Kes.30,000 Per day (Contracts above 10M)

Upon Completion of work the contractor shall prepare "as built" drawings that indicate the layout of the final installation.

Before commencement of work the contractor shall **submit work plans** for the project to be approved by the department before taking over the site.

TENDER QUESTIONNAIRE

1. Full names of the bidder

.....

2. Full address of bidder to which quotation correspondence is to be sent
(Unless an agent has been appointed below)

.....

3. Telephone number(s) of the bidder

.....

4. Telex address of the bidder

.....

5. Name of the bidders representative to be contacted on matters of the quotation
during the quotation period.

.....

6. Details of the bidders nominated agent (if any) to receive quotation notices.
This is essential if the bidder does not have his registered address in Kenya
(Name, address, telephone, telex)

.....

.....

.....

.....
Signature of Quotation

Make a copy and deliver to: (Name of Employer

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2(c) and 2(d) whichever applies to your type of business

You are advised that it is a serious offence to give false information on this Form

Part 1-General

Business Name.....
Location of business premises; Country/Town.....
Plot No..... Street/Road.....
Postal Address..... Tel. No.....
Nature of business.....
Current Trade License No..... Expiring date.....
Maximum value of business which you can handle at any time: Kshs.....
Name of your bankers.....
Branch.....

Part 2(a) - Sole Proprietor

Your name in full.....Age.....
Nationality.....Country of Origin.....
Citizenship details.....

Part 2(b) –Partnership

Give details of partners as follows:

Name in full	Nationality	Citizenship	Details Shares
1			
2			
3			

PTO

Part 2(c) –Registered Company.

Private or public

State the nominal and issued capital of the company.

Nominal Kshs.....

Issued Kshs

Give details of all directors as follows.

Name in full	Nationality	Citizenship	Details shares
1			
2			
3			
4			

Part 2(d) –Interest in the firm.

Is there any person/persons in..... (Name of Employer) who has interest in this firm?

Yes / No..... (Delete as necessary).

I certify that the above information is correct.

.....

.....

.....

(Title)

(Signature)

(Date)

Attach proof of citizenship.

Addenda issued by the County shall form part of this Tender Document

EVALUATION CRITERIA

Evaluation Criteria:

Financial and Technical proposals shall be subjected to the following evaluation criteria:
Evaluation was done as per the criteria provided in the Tender document.

1. Preliminary Criteria:

- a. Certificate of Registration.
- b. Valid and Current Tax Compliance Certificate.
- c. Certificate of Registration with the National Construction Authority (NCA)
- d. Duly filled Confidential Business Questionnaire.

2. Technical Evaluation:

- a. Attach evidence for each number.
- b. Work of similar nature and magnitude-15 Marks
- c. Qualifications of personnel- 5 Marks
- d. Experience of personnel -10 Marks
- e. Financial ability -10 Marks
- f. Plant/Equipment/Tools -10 Marks
- g. Affirmative action- County based contractors-15 Marks.
- h. Litigation history-3 Marks
- i. Delivery period-2 Marks
- j. Sub contract with business for Youth/Women/Persons with disabilities – 10 marks
- k. Letter of credit line facility from reputable bank – 10 marks.
- l. 11. Financial Statements for the last three years – 10 marks.
(TOTAL FINANCIAL SCORE – 100 Marks)

m. NB BIDDERS WHO ATTAINS 70 POINTS WILL BE SUBJECTED TO FINACIAL EVALUATION AND AWARDED TO THE LOWEST EVALUATED BIDDER.



COUNTY GOVERNMENT OF TAITA TAVETA

**DEPARTMENT OF PUBLIC WORKS, HOUSING AND
INFRASTRUCTURE**

**TENDER DOCUMENT FOR PROPOSED CONSTRUCTION
OF WALKWAY AND STORM WATER DRAINAGE
TRENCH.**

**COUNTY QUANTITY SURVEYOR
TAITA TAVETA COUNTY
P.O BOX 820**

VOL.

**COUNTY CHIEF OFFICER
TAITA TAVETA COUNTY
P.O. BOX 820**

VOL.

FEBRUARY, 2019

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	<u>MARIKITI WALKWAY & STORM WATER DRAINAGE TRENCH.</u>				
A	Excavate Oversite average 150mm deep & cart away	869	SM		
B	- Grade formation to falls and cross falls	869	SM		
C	300mm thick approved hardcore filling hand packed and well compacted in 2 layers	869	SM		
D	50mm Quarry dust well watered and compacted to receive Cabro's paving blocks(measured separetly)	869	SM		
E	Compact hardcore with 8 ton Roller	869	SM		
F	Provide and place 80mm concrete Cabro' paving blocks 49N/mm sq. to ks 02-8227.	869	SM		
G	250x150mm one battered precast concrete (1:2:4) kerbs including all necessary excavations mass concrete (1:3:6) footing and haunching	644	LM		
H	300x200mm precast concrete storm water drain to one side of walkway	322	LM		
	<u>STORM WATER CHANNEL</u>				
I	Excavate trench not exceeding 1.5m deep	38	CM		
J	Cart away surplus excavated material from Site	38	CM		
K	Stone pitching to sides of excavated channel jointed in cement sand (1:3) mortar	84	SM		
L	- 100mm thick Mass concrete (1:3:6) in channel bed	38	SM		
TOTAL OF BUILDERS WORK CARRIED TO MAIN SUMMARY					

ITEM	DESCRIPTION	AMOUNT
	<u>PRIME COST SUMS</u>	
	-	-
A	Provide a provisional sum of Khs 200,000 for Contingencies	
B	Provide a provisional sum of Kshs 100,000 for project management	

TOTAL OF P.C , PROVISIONAL SUMS,CARRIED TO MAIN SUMMARY	-
PS/1	

ITEM	DESCRIPTION				AMOUNT
	<u>MAIN SUMMARY</u>				
A	Builders work from page WW/1				
B	P.C & Provisional sums from page PS/1				
	SUB-TOTAL			-	
	ADD 16% VAT			-	
				-	

TOTAL CARRIED TO FORM OF TENDER

AMOUNT IN WORDS:.....
.....
.....

CONTRACTORS NAME:.....
.....

ADDRESS:.....

SIGNATURE AND STAMP: **DATE:**.....

NAME OF WITNESS:.....

ADDRESS:.....

SIGNATURE:..... **DATE:**.....

