

**TAITA TAVETA COUNTY
DEPARTMENT OF TRADE, TOURISM AND
CO-OPERATIVE DEVELOPMENT**



QUOTATION FOR

**CONSTRUCTION OF RAIN WATER HARVESTING AT CALTEX VOI HIGHWAY
MARKET**

TENDER NO. TTCG/TTC/RFQ/788/2018-2019

CLOSING DATE: 1th March 2019

SECTION I

INVITATION FOR QUOTATION

TENDER REFERENCE: TTCG/TTC/RFQ/788/2018-2019

TENDER NAME; CONSTRUCTION OF RAIN WATER HARVESTING AT CALTEX VOI HIGHWAY MARKET

- 1.1 Taita Taveta county government came into existence pursuant to the constitution of Kenya 2010. The County covers an area of 17,000 square kilometers with a population of 350,000 and is located 80km north of Mombasa and 230km south of Nairobi City.
- 1.2 The County Government of Taita Taveta wishes to invite sealed bids for **CONSTRUCTION OF RAIN WATER HARVESTING AT CALTEX VOI HIGHWAY MARKET**
- 1.3 as specified in the Tender Document.
- 1.4 The Pre-Site Tender Visit is optional at Bidder's Discretion.
- 1.5 Price quoted inclusive of all taxes, must be in Kenya shillings and shall remain valid for 90 days from the closing date of tender.
- 1.6 Completed tender documents enclosed in separate plain sealed envelopes and clearly marked with the tender number, tender name should be addressed and sent to:

**County Secretary
Taita Taveta County Government,
P.O BOX 1066-80304,
Wundanyi, Kenya.**

**Or be deposited in the tender box provided at Taita Taveta County
Government Governor's Office at the tender Box, so as to be received on
or before 1st March 2019 at 16:00 pm**

- 1.7 Tenders will be opened immediately thereafter in the presence of the candidates representatives who choose to attend at Taveta Taveta County boardroom located in Wundanyi.
- 1.8 Yours sincerely

**DIRECTOR SUPPLY CHAIN MANAGEMENT
TAITA TAVETA COUNTY GOVERNMENT**

FORM OF TENDER

To: _____ (Name of employer)
_____ (Date)
_____ (Name of contractor)

Dear Sir,

1. In accordance with the standard **PPOA** conditions of contract for small works, drawing and Bills of Quantities for the executive of the above named works, we, the undersigned offer to construct, install and complete such works and remedy and defects therein for the Sum of Ksh. _____ (Amount in figures)

Ksh. _____
_____ (Amount in words).

2. We undertake, if our quotation is accepted, to commence the works as soon as is reasonably possible after the receipt of the project manager's notice to commence and to complete the whole of the works comprised in the contract within the time stated in the appendix to Conditions of Contract.
3. We agree to abide by this quotation until _____ (insert date) and it shall remain binding upon us and may be accepted at any time before that date.
4. Unless and until a formal agreement is prepared and executed as quotation together with your written acceptance thereof, shall continue a binding contract between us.
5. We understand that you are not bound to accept the lowest or any quotation you may receive.

Dated this _____ day of _____ 20____

Signature: _____ in the capacity of _____

Duly authorized to sign quotations for and on behalf of _____
_____ (Name of contractor).

_____ (Address of contractor).

Witness: Name _____

Address: _____

Signature: _____

Date: _____

APPENDIX TO CONDITIONS OF CONTRACT

THE EMPLOYER IS NAME: **_TAITA TAVETA COUNTY GOVERNMENT – DEPARTMENT OF TRADE, TOURISM AND CO-OPERATIVE DEVELOPMENT**

Address: **___P.O BOX 1066 (80304) WUNDANYI**

Name of Employer's Representative: **Ag. County Chief Officer (Department of TRADE, TOURISM AND CO-OPERATIVE DEVELOPMENT)**

The name (and identification number) of the Contract

Proposed work consist **CONSTRUCTION OF RAIN WATER HARVESTING AT CALTEX VOI HIGHWAY MARKET**

Project Manager is: **COUNTY WORKS OFFICER OR ANY OTHER OFFICER APPOINTED BY THE ACCOUNTING OFFICER**

The start date shall be: **TO BE AGREED WITH THE PROJECT MANAGER.**

The Intended Completion Date for the whole of the Works shall be **4 WEEKS AFTER COMMENCEMENT DATE.**

The Accounting Officer may, at any time may **TERMINATE THE PROCUREMENT PROCEEDINGS WITHOUT ENTERING INTO A CONTRACT IN ACCORDANCE WITH THE ACT.**

Tender opening date shall be: **1st March at 16.00PM**

The Site is located at **_WUNDANYI**

The Defects Liability Period is: **180 days (6months)**. During this period the employer shall retain 10% of the total tender sum. The contractor shall be required to make good any defects that arise due to poor workmanship of the contractor or manufacturers defect. The employer shall reserve the right to remedy the defects and charge the contractor.

The name and Address of the Employer for the purposes of submission of tenders is...

**THE COUNTY CHIEF OFFICER, DEPARTMENT OF TRADE, TOURISM AND CO-OPERATIVE DEVELOPMENT
TAITA TAVETA COUNTY GOVERNMENT
P.O BOX 1066 - 80304
WUNDANYI**

Applicable Laws: **PUBLIC PROCUREMENT AND DISPOSAL ACT AND OTHER RELEVANT LAWS INCLUDING GENERAL CONDITIONS OF UNDER STANDARD BID DOCUMENT FOR PROVISION OF CIVIL WORKS.**

LABOUR;

Unskilled labor shall be sourced from the locality of the project.

At least 30% of the labor force shall comprise of youth, 30% women and at least one (1) person with disability

MATERIALS;

The contractor is encouraged to use as much local available material as possible without compromising quality. All materials delivered to site will be deemed to be the property of the employer and permission will be required from the employer before their removal from site.

SECURITY;

Security of the materials on site will remain the responsibility of the contractor until the project is completed, tested, commissioned and handed over. . All insurance costs shall be borne by the contractor and any loss of materials shall be replaced by the contractor.

INSURANCE;

The tenderer shall ensure a workman compensation insurance policy is in place before commencement of work.

CONCRETE;

All reinforced concrete shall be vibrated.

Supply and Install.

It shall be assumed that all materials supplied shall be installed and used to construct the specified infrastructure to working condition. The contractor shall be deemed to have completed the contract works when they provide a "Working System".

Where Sub-contract agreements exist, they shall be declared and shall form part of the contract. The County Government shall be the arbitrator in the event of any disputes between the Contractor and the Sub-Contractor and the decision of the arbitrator shall be final. The arbitrator can direct payments be made directly to sub-contractors, if need be.

The Contractor shall complete the project within the contract period. Any delay in completion shall attract the employer to charge for **Liquidated Damages. The penalties shall** be charged at Kes.10,000 per day (contracts up to Kes.5 Million), Kes.20,000 Per day (contracts 5M-10M) Kes.30,000 Per day (Contracts above 10M)

Upon Completion of work the contractor shall prepare "as built" drawings that indicate the layout of the final installation.

Before commencement of work the contractor shall **submit work plans** for the project to be approved by the department before taking over the site.

TENDER QUESTIONNAIRE

1. Full names of the bidder

.....

2. Full address of bidder to which quotation correspondence is to be sent
(Unless an agent has been appointed below)

.....

3. Telephone number(s) of the bidder

.....

4. Telex address of the bidder

.....

5. Name of the bidders representative to be contacted on matters of the quotation
during the quotation period.

.....

6. Details of the bidders nominated agent (if any) to receive quotation notices.
This is essential if the bidder does not have his registered address in Kenya
(Name, address, telephone, telex)

.....

.....

.....

.....
Signature of Quotation

Make a copy and deliver to: (Name of Employer

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2(c) and 2(d) whichever applies to your type of business

You are advised that it is a serious offence to give false information on this Form

Part 1-General

Business Name.....
Location of business premises; Country/Town.....
Plot No..... Street/Road.....
Postal Address..... Tel. No.....
Nature of business.....
Current Trade License No..... Expiring date.....
Maximum value of business which you can handle at any time: Kshs.....
Name of your bankers.....
Branch.....

Part 2(a) - Sole Proprietor

Your name in full.....Age.....
Nationality.....Country of Origin.....
Citizenship details.....

Part 2(b) –Partnership

Give details of partners as follows:

Name in full	Nationality	Citizenship	Details Shares
1			
2			
3			

PTO

Part 2(c) –Registered Company.

Private or public

State the nominal and issued capital of the company.

Nominal Kshs.....

Issued Kshs

Give details of all directors as follows.

Name in full	Nationality	Citizenship	Details shares
1			
2			
3			
4			

Part 2(d) –Interest in the firm.

Is there any person/persons in..... (Name of Employer) who has interest in this firm?

Yes / No..... (Delete as necessary).

I certify that the above information is correct.

.....

.....

.....

(Title)

(Signature)

(Date)

Attach proof of citizenship.

Addenda issued by the County shall form part of this Tender Document

EVALUATION CRITERIA

Evaluation Criteria:

Financial and Technical proposals shall be subjected to the following evaluation criteria:
Evaluation was done as per the criteria provided in the Tender document.

1. Preliminary Criteria:

- a. Certificate of Registration.
- b. Valid and Current Tax Compliance Certificate.
- c. Certificate of Registration with the National Construction Authority (NCA)
- d. Duly filled Confidential Business Questionnaire.

2. Technical Evaluation:

- a. Attach evidence for each number.
- b. Work of similar nature and magnitude-15 Marks
- c. Qualifications of personnel- 5 Marks
- d. Experience of personnel -10 Marks
- e. Financial ability -10 Marks
- f. Plant/Equipment/Tools -10 Marks
- g. Affirmative action- County based contractors-15 Marks.
- h. Litigation history-3 Marks
- i. Delivery period-2 Marks
- j. Sub contract with business for Youth/Women/Persons with disabilities – 10 marks
- k. Letter of credit line facility from reputable bank – 10 marks.
- l. 11. Financial Statements for the last three years – 10 marks.
(TOTAL FINANCIAL SCORE – 100 Marks)

m. NB BIDDERS WHO ATTAINS 70 POINTS WILL BE SUBJECTED TO FINACIAL EVALUATION AND AWARDED TO THE LOWEST EVALUATED BIDDER.



COUNTY GOVERNMENT OF TAITA TAVETA

DEPARTMENT OF PUBLIC WORKS, HOUSING AND INFRASTRUCTURE

TENDER DOCUMENT FOR PROPOSED CONSTRUCTION OF RAIN WATER HARVESTING AT HIGHWAY MARKET

COUNTY QUANTITY SURVEYOR

**TAITA TAVETA COUNTY
P.O BOX 820**

Vol.

COUNTY CHIEF OFFICER

**TAITA TAVETA COUNTY
P.O. BOX 820**

Vol.

FEBRUARY, 2019

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	<u>HIGHWAY MARKET-RAINWATER</u>				
	<u>HARVESTING:-</u>				
A	Carefully remove the existing gutters and store where directed	176	LM		
	-				
	<u>Supply and fix the following:-</u>				
	-				
A	150mm diameter half round heavy duty pvc gutter fixed with heavy duty brackets at 150mm centres to fascia board	176	LM		
B	Extra-over ditto for stopped ends	28	NO		
C	Extra-over ditto for spigot outlets	14	NO		
	-				
D	100mm diameter heavy duty pvc pipe connecting gutters to tank	18	LM		
E	Extra-over ditto for bends	10	NO		
F	Ditto for tees	2	NO		
G	10,000Litres capacity heavy duty plastic cold water storage tank as "ROTO" or equal & Approved	2	NO		
H	15mm diameter C.P Bib tap as peggler or equal and approved fixed to tank	2	NO		
	<u>Tank base:-</u>				
I	Excavate oversite average 150mm deep & cart away	20	SM		
J	Excavate trench for strip foundation not exceeding 1.5m deep	12	CM		
	-				
K	Return fill and Ram	6	CM		
L	Cart away surplus excavated material from Site	6	CM		
Carried to collection					

RW/1

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
A	- 900mm thick approved hardcore compacted in layers of 150mm	10	SM		
B	50mm thick murrum blinding	10	SM		
C	Mass concrete (1:2:4) in strip foundation	2	CM		
D	Reinforced concrete(1:2:4) in 100mm surface Bed	10	SM		
E	Formwork to edges of surface bed 75- 150mm Wide	16	LM		
F	BRC Mesh type A-142	10	SM		
G	200mm thick natural stone walling in cement sand (1:3) mortar	32	SM		
H	15mm thick cement sand (1:3) plaster	16	SM		
I	25mm thick cement sand (1:3) floor screed	10	SM		
CARRIED TO COLLECTION BELOW					
<u>COLLECTION:-</u>					
Brought forward from page RW/1					
Brought down from above					
			-		

TOTAL OF RAIN WATER HARVESTING CARRIED TO SUMMARY			
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RW/2

ITEM	DESCRIPTION	AMOUNT
	<u>PRIME COST SUMS</u>	
	-	-
A	Provide a provisional sum of Khs 50,000 for Contingencies	
B	Provide a provisional sum of Kshs 50,000 for project management	

	TOTAL OF P.C , PROVISIONAL SUMS,CARRIED TO MAIN SUMMARY	-
PS/1		

ITEM	DESCRIPTION				AMOUNT
	<u>MAIN SUMMARY</u>				
A	Rainwater Harvesting from page RW/2				-
B	P.C & Provisional sums from page PS/1				-
	SUB-TOTAL		-		-
	ADD 16% VAT		-		-
			-		-
TOTAL CARRIED TO FORM OF TENDER					-

AMOUNT IN WORDS:.....
.....
.....

CONTRACTORS NAME:.....
.....

ADDRESS:.....

SIGNATURE AND STAMP: **DATE**.....

NAME OF WITNESS:.....

ADDRESS:.....

SIGNATURE:.....

DATE:.....

MS/1