

COUNTY GOVERNMENT OF TAITA TAVETA



P.O. Box 1066-80304 (WUNDANYI)

VACANCIES RE-ADVERTISEMENT

OFFICE OF THE GOVERNOR

The County Government of Taita Taveta wishes to invite applicants from suitable and qualified Kenyans to fill the position of **Secretary/CEO of County Public Service Board**: -

Terms

- **Fixed Contract**
- **Period: 6 years**
- **Remuneration: As Prescribed by the Salaries and Remuneration Commission**

REQUIREMENTS FOR APPOINTMENT

- Be a Kenyan citizen
- Be a holder of a first degree from a university recognized in Kenya (A Master's Degree will be added advantage)
- Be a Certified Public Secretary of good professional standing
- Have knowledge and a working experience of not less than five years
- Be a professional who demonstrates absence of breach of the relevant professional code of conduct
- Not be a public or state officer
- Understand the diversity within the County
- Be capable to work under pressure to meet strict deadlines, Be visionary and a strategic thinker
- Be committed to be part of a team that will enable the County Government achieve her vision
- Satisfy the requirements of Chapter 6 of the Constitution of Kenya 2010 on leadership and integrity

All applications should be submitted in a sealed envelope clearly indicating the positions applied for and addressed to:

The Interim County Secretary

County Government of Taita

Taveta P.O. Box 1066-80304

WUNDANYI

Important information

- Candidates must attach a clear copy of their national identity card or valid passport.
- Candidates **MUST** satisfy the requirements of chapter 6 by obtaining Clearance from HELB, DCI, KRA, CRB and EACC.
- The applications with copies of academic and professional certificates and other testimonials should reach the office of the County Secretary on or before 10.00 PM on 18th April 2019
- Youth, women and persons with special needs are encouraged to apply.
- The County Government of Taita Taveta is an equal opportunity employer that seeks to have a diverse work force.
- Only shortlisted candidates will be contacted