

**TAITA TAVETA COUNTY
DEPARTMENT OF PUBLIC WORKS AND
INFRASTRUCTURE.**



QUOTATION FOR

**PROPOSED CONSTRUCTION OF 1 NOTWODOOR PUBLIC TOILET AT
KIGHOMBO**

TENDER NO. TTCG/PW&I/ RFQ /397/2018-2019

CLOSING DATE: 1/3/2019

SECTION I

INVITATION FOR QUOTATION

TENDER REFERENCE: TTCG/PW&I/ RFQ /397/2018-2019

TENDER NAME; PROPOSED CONSTRUCTION OF 1 NOTWODOOR PUBLIC TOILET AT KIGHOMBO

Taita Taveta county government came into existence pursuant to the constitution of Kenya 2010. The County covers an area of 17,000 square kilometers with a population of 350,000 and is located 80km north of Mombasa and 230km south of Nairobi City.

The County Government of Taita Taveta wishes to invite sealed bids for **PROPOSED CONSTRUCTION OF 1 NOTWODOOR PUBLIC TOILET AT KIGHOMBO** as specified in the Tender Document.

- 1.1 The Pre-Site Tender Visit is optional at Bidder's Discretion.
- 1.2 Price quoted inclusive of all taxes, must be in Kenya shillings and shall remain valid for 90 days from the closing date of tender.
- 1.3 Completed tender documents enclosed in separate plain sealed envelopes and clearly marked with the tender number, tender name should be addressed and sent to:

**County Secretary
Taita Taveta County Government,
P.O BOX 1066-80304,
Wundanyi, Kenya.**

Or be deposited in the tender box provided at Taita Taveta County Government Governor's Office at the tender Box, so as to be received on or before at 1st 2019 4.00P.M.

- 1.4 Tenders will be opened immediately thereafter in the presence of the candidates representatives who choose to attend at Taveta Taveta County boardroom located in Wundanyi.
- 1.5 Yours sincerely

DIRECTOR SUPPLY CHAIN MANAGEMENT TAITA TAVETA COUNTY GOVERNMENT

FORM OF TENDER

To: _____ (Name of employer)
_____ (Date)
_____ (Name of contractor)

Dear Sir,

1. In accordance with the standard **PPOA** conditions of contract for small works, drawing and Bills of Quantities for the executive of the above named works, we, the undersigned offer to construct, install and complete such works and remedy and defects therein for the Sum of Ksh. _____ (Amount in figures)

Ksh. _____
_____ (Amount in words).

2. We undertake, if our quotation is accepted, to commence the works as soon as is reasonably possible after the receipt of the project manager's notice to commence and to complete the whole of the works comprised in the contract within the time stated in the appendix to Conditions of Contract.
3. We agree to abide by this quotation until _____ (insert date) and it shall remain binding upon us and may be accepted at any time before that date.
4. Unless and until a formal agreement is prepared and executed as quotation together with your written acceptance thereof, shall continue a binding contract between us.
5. We understand that you are not bound to accept the lowest or any quotation you may receive.

Dated this _____ day of _____ 20__

Signature: _____ in the capacity of _____

Duly authorized to sign quotations for and on behalf of _____
_____ (Name of contractor).

_____ (Address of contractor).

Witness: Name _____

Address: _____

Signature: _____

Date: _____

APPENDIX TO CONDITIONS OF CONTRACT

THE EMPLOYER IS NAME: **_TAITA TAVETA COUNTY GOVERNMENT – DEPARTMENT OF PUBLIC WORKS & INFRASTRUCTURE.**

Address: **___P.O BOX 1066 (80304) WUNDANYI**

Name of Employer's Representative: **County Chief Officer PUBLIC WORKS AND INFRASTRUCTURE**

The name **PROPOSED CONSTRUCTION OF 1 NOTWODOOR PUBLIC TOILET AT KIGHOMBO** Proposed work consist

Project Manager is: **COUNTY WORKS OFFICER OR ANY OTHER OFFICER APPOINTED BY THE ACCOUNTING OFFICER.**

The start date shall be: **TO BE AGREED WITH THE PROJECT MANAGER.**

The Intended Completion Date for the whole of the Works shall be **4 WEEKS AFTER COMMENCEMENT DATE.**

The Accounting Officer may, at any time may **TERMINATE THE PROCUREMENT PROCEEDINGS WITHOUT ENTERING INTO A CONTRACT IN ACCORDANCE WITH THE ACT.**

Tender opening date shall be: **1/3/2019 AT 4.00 P.M.**

The Site is located at **_**

The Defects Liability Period is: **180 days (6months)**. During this period the employer shall retain 10% of the total tender sum. The contractor shall be required to make good any defects that arise due to poor workmanship of the contractor or manufacturers defect. The employer shall reserve the right to remedy the defects and charge the contractor.

The name and Address of the Employer for the purposes of submission of tenders is...

**THE COUNTY CHIEF OFFICER, DEPARTMENT OF PUBLIC WORKS.
TAITA TAVETA COUNTY GOVERNMENT
P.O BOX 1066 - 80304
WUNDANYI.**

Applicable Laws: **PUBLIC PROCUREMENT AND DISPOSAL ACT AND OTHER RELEVANT LAWS INCLUDING GENERAL CONDITIONS OF UNDER STANDARD BID DOCUMENT FOR PROVISION OF CIVIL WORKS.**

LABOUR;

Unskilled labor shall be sourced from the locality of the project.

At least 30% of the labor force shall comprise of youth, 30% women and at least one (1) person with disability

MATERIALS;

The contractor is encouraged to use as much local available material as possible without compromising quality. All materials delivered to site will be deemed to be the property of the employer and permission will be required from the employer before their removal from site.

SECURITY;

Security of the materials on site will remain the responsibility of the contractor until the project is completed, tested, commissioned and handed over. . All insurance costs shall be borne by the contractor and any loss of materials shall be replaced by the contractor.

INSURANCE;

The tenderer shall ensure a workman compensation insurance policy is in place before commencement of work.

CONCRETE;

All reinforced concrete shall be vibrated.

Supply and Install.

It shall be assumed that all materials supplied shall be installed and used to construct the specified infrastructure to working condition. The contractor shall be deemed to have completed the contract works when they provide a "Working System".

Where Sub-contract agreements exist, they shall be declared and shall form part of the contract. The County Government shall be the arbitrator in the event of any disputes between the Contractor and the Sub-Contractor and the decision of the arbitrator shall be final. The arbitrator can direct payments be made directly to sub-contractors, if need be.

The Contractor shall complete the project within the contract period. Any delay in completion shall attract the employer to charge for **Liquidated Damages. The penalties shall** be charged at Kes.10,000 per day (contracts up to Kes.5 Million), Kes.20,000 Per day (contracts 5M-10M) Kes.30,000 Per day (Contracts above 10M)

Upon Completion of work the contractor shall prepare "as built" drawings that indicate the layout of the final installation.

Before commencement of work the contractor shall **submit work plans** for the project to be approved by the department before taking over the site.

TENDER QUESTIONNAIRE

1. Full names of the bidder

.....

2. Full address of bidder to which quotation correspondence is to be sent
(Unless an agent has been appointed below)

.....

3. Telephone number(s) of the bidder

.....

4. Telex address of the bidder

.....

5. Name of the bidders representative to be contacted on matters of the quotation
during the quotation period.

.....

6. Details of the bidders nominated agent (if any) to receive quotation notices.
This is essential if the bidder does not have his registered address in Kenya
(Name, address, telephone, telex)

.....

.....

.....

.....
Signature of Quotation

Make a copy and deliver to: (Name of Employer

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2(c) and 2(d) whichever applies to your type of business

You are advised that it is a serious offence to give false information on this Form

Part 1-General

Business Name.....
Location of business premises; Country/Town.....
Plot No..... Street/Road.....
Postal Address..... Tel. No.....
Nature of business.....
Current Trade License No..... Expiring date.....
Maximum value of business which you can handle at any time: Kshs.....
Name of your bankers.....
Branch.....

Part 2(a) - Sole Proprietor

Your name in full.....Age.....
Nationality.....Country of Origin.....
Citizenship details.....

Part 2(b) -Partnership

Give details of partners as follows:

Name in full	Nationality	Citizenship	Details Shares
1			
2			
3			

PTO

Part 2(c) -Registered Company.

Private or public
State the nominal and issued capital of the company.
Nominal Kshs.....
Issued Kshs
Give details of all directors as follows.

Name in full	Nationality	Citizenship	Details shares
1.....			
2.....			
3			
4			

Part 2(d) -Interest in the firm.

Is there any person/persons in..... (Name of Employer) who has interest in this firm?
Yes / No..... (Delete as necessary).

I certify that the above information is correct.

.....

.....

.....

(Title)

(Signature)

(Date)

Attach proof of citizenship.

Addenda issued by the County shall form part of this Tender Document

**ELIGIBILITY:(RESERVED
FOR YOUTH,WOMEN
AND PERSON WITH
DISABILITY)**

EVALUATION CRITERIA

Evaluation Criteria:

Financial and Technical proposals shall be subjected to the following evaluation criteria: Evaluation was done as per the criteria provided in the Tender document.

1. Preliminary Criteria:

- a. Certificate of Registration.
- b. Valid and Current Tax Compliance Certificate.
- c. Certificate of Registration with the National Construction Authority (NCA)
- d. Duly filled Confidential Business Questionnaire.

2. Technical Evaluation:

- a. Attach evidence for each number.
- b. Work of similar nature and magnitude-15 Marks
- c. Qualifications of personnel- 5 Marks
- d. Experience of personnel -10 Marks
- e. Financial ability -10 Marks
- f. Plant/Equipment/Tools -10 Marks
- g. Affirmative action- County based contractors-15 Marks.
- h. Litigation history-3 Marks
- i. Delivery period-2 Marks
- j. Sub contract with business for Youth/Women/Persons with disabilities – 10 marks
- k. Letter of credit line facility from reputable bank – 10 marks.

- l. 11. Financial Statements for the last three years – 10 marks.
(TOTAL FINANCIAL SCORE – 100 Marks)

**NB BIDDERS WHO ATTAINS 70 POINTS WILL BE
SUBJECTED TO FINACIAL EVALUATION AND
AWARDED TO THE LOWEST EVALUATED BIDDER.**

BILL OF QUANTITIES

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	<u>2-DOOR PIT-LATRINE</u>				
	<u>ELEMENT NO 1:SUBSTRUCTURE</u>				
	<u>(ALL PROVISIONAL)</u>				
	<u>Excavations and earthworks;-</u>				
A	Excavate oversite average 150mm deep and Cart away	22	SM		
B	Excavate trench for strip foundation not exceeding 1.5m deep	10	CM		
C	Excavate pit not exceeding 1.5m deep	8	CM		
D	Ditto 1.5-3.0m deep	8	CM		
E	Ditto 3.0-4.5m deep	8	CM		
F	Ditto 4.5-6.0m deep	8	CM		
G	Ditto 6.0-7.5m deep	8	CM		
H	Ditto 7.5-9.0m deep	8	CM		
I	Extra over all excavations for excavating in rock	20	CM		
J	Return, fill and ram	15	CM		
K	Cart away surplus excavated materials from site	35	CM		
L	Allow for planking and strutting	1	ITEM		
M	Allow for keeping excavations freefrom water	1	ITEM		

Carried to collection				-

PL/1

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	<u>HARDCORE:-</u>				
A	300mm thick approved hardcore compacted in layers of 150mm	7	SM		
B	50mm thick murrum blinding	7	SM		
C	Treat hardcore surface with approved insecticide	7	SM		
	<u>Concrete works:-</u>				
D	Plain concrete (1:4:8) in 50mm blinding under strip foundation	11	SM		
	<u>Vibrated reinforced concrete (1:2:4) in:-</u>				
E	Strip foundation	2	CM		
F	Ground beams	3	CM		
G	100mm slab	11	SM		
	<u>Sawn formwork to:-</u>				
H	Sides of foundation	8	SM		
I	Sides of ground Beams	15	SM		
J	Soffittes of suspended slab	4	SM		
K	Edges of slab 75-150mm	14	LM		
	<u>High yield deformed bars to B.S 4461:-</u>				
L	8mm diameter bars	72	KG		
M	10mm ditto	62	KG		
N	12mm ditto	100	KG		
O	BRC mesh type A-142	7	SM		
	<u>Subwall:-</u>				
P	200mm thick natural stone foundation walling in cement sand (1:3) mortar	13	SM		
Q	Ditto wall lining	58	SM		
	<u>Damp proof course:-</u>				
R	200mm wide hessian based bituminous felt DPC	13	LM		
S	150mm ditto	2	LM		
	<u>Damp proof membrane:-</u>				
K	500gauge polythene sheet DPM	7	SM		

Carried to collection					-
PL/2					
ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	<u>Plinth:-</u>				
A	15mm thick cement sand (1:3) rendering to plinth walls	5	SM		
B	Prepare and apply three coats bitumastic paint on plinth walls	5	SM		
Carried to collection below					
	<u>COLLECTION:-</u>				
	Brought forward from page PL/1				
	Brought forward from page PL/2				
	Brought down from above				

TOTAL OF SUBSTRUCTURE CARRIED TO SUMMARY					-
PL/3					
ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
ELEMENT NO 2:-WALLING & RINGBEAM					
A	200mm thick machine cut natural stone walling in cement sand (1:3) mortar	26	SM		
B	150mm ditto	4	SM		
C	200mm thick pre-cast concrete vent block walling in cement sand (1:3) mortar	1	SM		
D	Vibrated reinforced concrete(1:2:4) in Ring beam	1	CM		
E	Ditto in 150mm tank support	1	SM		
Formwork to:-					
F	Sides and soffittes of ring beam	5	SM		
G	Soffittes of tank support	1	SM		
H	Edges of ditto 75-150mm	4	LM		
High yield deformed bars:-					
I	8mm diameter bars	20	KG		
J	12mm ditto	47	KG		
K	250x50mm pre-cast concrete coping	7	LM		
TOTAL OF WALLING & RINGBEAM CARRIED TO SUMMARY					

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	<u>ELEMENT NO 3:ROOFING</u>				
	<u>Sawn treated cypress:-</u>				
A	100x50mm rafters	6	LM		
B	150x50mm Wall plate	4	LM		
C	75x50mm purlins	8	LM		
D	200x25mm wrot cypress fascia and Board	10	LM		
	<u>Roof coverings:-</u>				
E	28 gauge Pre-painted corrugated roofing sheets nailed to purlins(M.S)	6	SM		
	<u>Painting & Decorating:-</u>				
F	Prepare and apply three coats gloss oil paint on fascia board 200-300mm girth	10	LM		
	TOTAL OF ROOFING CARRIED TO SUMMARY				

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	<u>ELEMENT NO 4:DOORS</u>				
	<u>Wrot Hardwood:-</u>				
A	100x50mm rebated door frame	10	LM		
B	45x20mm architrave	10	LM		
C	25mm Quadrant mould	10	LM		
D	50mm thick framed,ledged,braced & mat- boa rded door size 900x2100mm	2	NO		
	<u>Iron mongery as "UNION' or Equal & Approve- d with matching screws:-</u>				
E	100mm brass butt hinges	3	PRS		
F	Two lever mortice locks	2	NO		
G	25mm diameter rubber door stops	2	NO		
H	75mm long brass tower bolts	2	NO		
	<u>Painting and decorating:-</u>				
	<u>Prepare and apply undercoat and two coats first quality gloss oil paint on:-</u>				
I	General surfaces of timber	8	SM		
J	Surfaces of timber 200-300mm girth	10	LM		
K	Surfaces not exceeding 100mm girth	20	LM		
L	Prime backs of frames before fixing 200-300 mm girth	10	LM		
TOTAL OF DOORS CARRIED TO SUMMARY					

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	<u>ELEMENT NO 5:FINISHES</u>				
	<u>Wall finishes:-</u>				
A	15mm thick cement sand lime (1:1;6) plaster on walls internally	37	SM		
B	15mm thick cement sand (1:3) Rendering on walls externally	27	SM		
C	Ditto on tank support	3	SM		
	<u>Floor finishes:-</u>				
D	25mm thick cement sand (1:3) Floor screed	11	SM		
E	100x25mm ditto skirting	17	LM		
	<u>Painting & decorating:-</u>				
	<u>Prepare and apply undercoat and two coats plastic emulsion(First quality) paint on:-</u>				
F	Plastered walls internally	18	SM		
G	Rendered walls externally <u>Prepare and apply undercoat & two coats gloss oil paint on:-</u>	27	SM		
H	Plastered walls internally	19	SM		
TOTAL OF FINISHES CARRIED TO SUMMARY					

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	<u>ELEMENT NO 6;WATER TANK AND WASH HAND BASINS:-</u>				
A	500litres pvc water tank as "ROTO" or equal & approved	1	NO		
B	400x300mm ceramic wash hand basin complete with 15mm diameter c.p, bib tap, waste outgo plug and chain and bottle trap	2	NO		
C	15mm diameter heavy duty PPR Pipe including all necessary fittings	18	LM		
D	32mm diameter heavy PVC Waste pipe including all necessary fittings	12	LM		
E	100mm diameter UPVC Vent pipe	4	LM		
F	Extra-over ditto for vent cowl	1	NO		
TOTAL OF WATER TANK & WASH BASINS,CARRIED TO SUMMARY					
PL/8					

<u>COLLECTION SUMMARY</u>	
1	Substructure from page.....PL/3
2	Walling & Ringbeam from page.....PL/4
3	Roofing from page.....PL/5
4	Doors from page..... PL/6
5	Finishes from page.....PL/7
8	Water tank & wash Hand basins from page PL/8
TOTAL OF 2DOOR TOILET CARRIED TO MAIN SUMMARY	

PL/9

ITEM	DESCRIPTION	AMOUNT
	<u>PRIME COST SUMS</u>	
A	Provide a provisional sum of Khs 10,000 for contingencies	
B	Provide a provisional sum of Kshs 20,000 for project management	
C	Provisional a provisional sum of Kshs 10,000 for project Branding	
	TOTAL OF P.C , PROVISIONAL SUMS,CARRIED TO MAIN SUMMARY	-

PS/1

ITEM	DESCRIPTION				AMOUNT
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MAIN SUMMARY

A Builders work from page PL/9

B P.C & Provisional sums from page PS/1

SUB-TOTAL

ADD 16% VAT

TOTAL CARRIED TO FORM OF TENDER

AMOUNT IN

WORDS:.....

.....
.....

CONTRACTORS

NAME:.....

.....
.....

ADDRESS:.....

.....

SIGNATURE AND STAMP:

DATE.....

..

NAME OF

WITNESS:.....

ADDRESS:.....

.....

SIGNATURE:.....

DATE:.....

....

MS/1