

TAITA TAVETA COUNTY GOVERNMENT



MINISTRY OF INDUSTRIALIZATION AND RESEARCH, ENERGY AND ICT

P.O Box 1066-80304,
Wundanyi

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PERFORMANCE CONTRACT

BETWEEN

THE CEC, TAITA TAVETA

INDUSTRIALIZATION AND RESEARCH, ENERGY AND ICT

AND

THE GOVERNOR, TAITA TAVETA COUNTY

FOR THE PERIOD: 1ST JANUARY 2015 TO 30TH JUNE 2015

THE MINISTRY OF INDUSTRIALIZATION AND RESEARCH, ENERGY AND ICT

PERFORMANCE CONTRACT

1ST JANUARY 2015 TO 30TH JUNE 2015

This Performance Contract (hereinafter referred to as “Contract”) is entered into between the County CEC, INDUSTRIALIZATION AND RESEARCH, ENERGY AND ICT, P.O Box 1066-80304, Wundanyi (Together with its assignees and successors) on the one part, and the Governor, Taita Taveta, P.O Box 1066-80304, Wundanyi of the other part, (together with its assignees and successors)

WHEREAS,

The County CEC is committed to ensuring that public offices are well managed and cost less in the delivery of efficient and quality service to the public;

The Taita Taveta County Government recognizes that the MINISTRY of INDUSTRIALIZATION AND RESEARCH, ENERGY AND ICT holds a vital role in improving performance and restoring the faith of its people in the Government; the purpose of this Performance Contract is to establish clarity and consensus about priorities for the MINISTRY's management in Taita Taveta.

This Contract represents a basis for continuous improvement as we position the MINISTRY to meet the needs and expectations of the people of Taita Taveta.

From this Contract, there should be a flow of the program and management priorities of the MINISTRY in Taita Taveta County.

NOW THEREFORE, the parties hereto agree as follows:

PART 1

1.0 MINISTRY VISION

To be the key driver for economic growth and development due to its versatile linkages with other sectors and to create immense job opportunities and wealth in the entire county.

2.0 MINISTRY MISSION

To sensitize small and medium scale enterprises to be more efficient, venture into research and create appropriate methodologies of harnessing the abundant natural resources in the county and particularly uplift the living standards of the people by embracing modern technology.

3.0 OVERALL OBJECTIVE

1. The overall objective is to address the dire lack of industries in the county by promoting small scale enterprises to the next level of mechanization through research, technology and provision of affordable energy systems.

4.0 STRATEGIC OBJECTIVES

- 4.1 Formulate policies and rules to regulate and develop the sector in consultation with and approval of key stakeholders
- 4.2 Sensitize potential industrialists to venture into more profitable levels of business and generally assist them through partnerships and small grants
- 4.3 Collect, collate, analyze data, maintain a database on all the natural resources found in the county for further production through the parent sectors.
- 4.4 Identify, develop and promote new and emerging domestic and global markets for all natural resources in the county
- 4.5 Promote creation of employment opportunities by encouraging development of cottage industries founded on agriculture, weaving, livestock and fisheries trade among others
- 4.6 Provide advisory services related to ICT and energy production, use and transmission upto village level
- 4.7 Arbitrate in case of any disputes in the industry.

PART II

COMMITMENTS AND RESPONSIBILITIES OF THE COUNTY CEC

The County CEC commits himself to the following:

- Provide general administration of the county sector as provided for under section 45 of the County Government Act.
- Development and implementation of the Sectoral Strategic Plan of 2015-2018 and sector development plans as linked to the County Integrated Development Plan, and National policy documents such as the Forest Act 2005 and National Environment Management and Coordination Act 1999 Policies, the mining Act, the Industry related laws and Vision 2030.
- Ensuring appropriate work plans and budgets are developed and implemented based on the Strategic Plan;
- Developing and ensuring the achievement of performance targets;
- Overseeing implementation of performance management systems
- Formulate and implement effective programs to attain county Vision 2020, national Vision 2030 and all sector goals

PART III

COMMITMENTS AND OBLIGATIONS OF THE GOVERNOR, TAITA TAVETA

While the County CEC will be required to achieve the Performance Targets as stated in Part II of this Contract, **the Governor, Taita Taveta on his part is committed to:**

- i. Ensuring smooth administration and delivery of services of all decentralized units and agencies in the county related to the sector
- ii. Promptly avail budgetary requests by the sector through collaboration with the relevant MINISTRY
- iii. Expedite linkage requests with external governments and agents where partnership is sought
- iv. Provide leadership and arbitration whenever a dispute arises within the sector or with external agents

PART IV

FREQUENCY OF MONITORING AND INFORMATION FLOW

The County CEC will submit quarterly and annual performance reports in the prescribed format to the Governor, Taita Taveta as per performance contract guidelines.

PART V

DURATION OF THE PERFORMANCE CONTRACT

The duration of this Contract is 5 months starting from **13th February, 2015 to 30th June, 2015.**

Signed:

1. **Hon. Elijah Mwandoe**

COUNTY CEC, INDUSTRIALIZATION & RESEARCH, ENERGY AND ICT

.....Date.....

2. **His Excellency John Mtuta Mruttu**

GOVERNOR, TAITA TAVETA COUNTY

.....Date.....

3. **Counter-signed:**

Her Excellency Mary Ndigha Kibuka

DEPUTY GOVERNOR, TAITA TAVETA COUNTY

.....Date.....

PERFORMANCE EVALUATION CRITERIA, CRITERIA WEIGHTS, CRITERIA VALUES AND PERFORMANCE TARGETS FOR COUNTY CEC TAITA TAVETA COUNTY

	Criteria	Unit	Wt	Actual Yr 2013-14	Target Yr 2014 - 2015
A	FINANCE & STEWARDSHIP				
A 1	Utilization of allocated funds	%	4		100
A 2	Development Index (Dev. Exp/Re. Exp)	%	3		300
A 3	Revenue Collection (Millions)	Kshs	2		5
A 4	Cost Reduction/Savings (Thousands)	Kshs	1		1000
	Sub Total		10		
B	SERVICE DELIVERY INDICATORS				
B.1	Resolution of public complaints	%	3		95
B2	Automation	%	3		90
B3	Development and implementation of service charter	%	6		98
B4	Service delivery innovations	%	3		90
	Sub Total		15		
C	NON FINANCIAL INDICATORS				
C1	Compliance with sectorial strategic plan	%	1		100
C2	Cascading of performance contracting	%	1		100
C3	Asset management	%	1		100
C 4	Youth, women and persons with disabilities empowerment	NO	1		20
C 5.	Youth internships/industrial attachment /apprenticeships	NO	1		5
C 6.	Compliance with constitutional and other statutory obligations	%	1		100
C7	Bills and policies submitted to the County Assembly	NO	1		3
C8	Meetings with committees of the Assembly	NO	1		2
C9	Submission of quarterly reports to the Assembly	NO	1		2

	Criteria	Unit	Wt	Actual Yr 2013-14	Target Yr 2014 - 2015
C10	Devolution of services	%	1		100
	Sub Total		10		
D	OPERATIONS INDICATORS				
	INDUSTRIALIZATION AND RESEARCH, ENERGY AND ICT MINISTRY				
D1	Installation of server	No	1		2
D2	Establishment of gem research centre: gemstones research, qualitative and quantitative	No	1		1
D3	SME groups support	No	1		10
D4	Promoting food processing plants	No	1		2
D5	Industrialization And Research, Energy And Ict Investment conference	No	1		1
D6	Training of staff miners	No	1		10
D7	Conduct industrial mineral research in the county	No	1		4
D8	Provide internet hotspots to public near towns for ease of communication	No	1		4
D9	Carry out an inventory on all companies/investors in the county	No	1		100
D10	Develop, Adopt and implementation of the County Industrialization, energy and ICT policies and Bills	No	2		3
D11	Garbage dump site biomass energy and fertilizer factory	No	2		1
D12	Development of ministry strategic plan	No	3		1
D13	Contracting staff to man Energy and research portfolios	No	1		12
D33	Industrial safety and monitoring training	No	1		2
D34	Identify at least one industrial county mine to showcase the trade	No	1		1
	INDUSTRIALIZATION AND RESEARCH, ENERGY AND ICT Projects				
	▪ Timeliness	%	1		90
	▪ Quality	%	1		95
	▪ Relevance	%	1		100
	▪ Cost Efficiency	%	1		98

	Criteria	Unit	Wt	Actual Yr 2013-14	Target Yr 2014 - 2015
	▪ Completion Rate	%	1		100
	Sub Total		55		
E	Dynamic/ Qualitative				
E1	Human resource management and development	%	5		90
	Weight sub-total		5		
F	Corruption Eradication				
F1	Corruption eradication	%	5		100
	Weight sub-total		5		
	GRAND TOTAL		100		