

# **COUNTY GOVERNMENT OF TAITA TAVETA**

## **DEPARTMENT OF WATER AND SANITATION**



### **TENDER FOR**

### **RESERVOIR TANK INSTALLATION AT KASAANI**

**TENDER NO: TTCG/W&S/QTN/725/2018-2019**

### **SMALL WORKS**

**ISSUED BY**

**COUNTY CHIEF OFFICER,**

**P.O BOX 1155**

**WUNDANYI**

**PREPARED BY**

**SUB COUNTY WATER OFFICER,**

**P.O BOX 10**

**TAVETA**

**CLOSING DATE: 20<sup>TH</sup> FEBRUARY, 2019**

# **SECTION 1**

## **INVITATION FOR TENDERS**

**TENDER REFERENCE: TTCG/W&S/QTN/725/2018-2019**

**TENDER NAME: RESERVOIR TANK INSTALLATION AT KASAANI**

Taita Taveta county government came into existence pursuant to constitution of Kenya 2010. the county covers an area of 17,000 square kilometers with a population of 350,000 and is located 80km north of Mombasa and 230km south of Nairobi city.

The county government of Taita Taveta wishes to invite sealed bids **Reservoir Tank Installation At Kasaani** as specified in the tender document

- 1.1 The pre-site tender visit is optional at bidders Discretion.
- 1.2 Price quoted inclusive of all taxes, must be in Kenya shillings and shall remain valid for 90 days from the closing date of tender
- 1.3 Completed tender documents enclosed in separate plain sealed envelopes and clearly marked with the tender number, tender name should be addressed and sent to:

**COUNTY SECRETARY**  
**TAITA TAVETA COUNTY GOVERNMENT**  
**P.O BOX 1066-80304 WUNDANYI, KENYA**

**At the tender Box, so as to be received on or before 20<sup>th</sup> February 2019**

Tenders will be opened immediately thereafter in the presence of the candidates representatives who choose to attend at Taita Taveta county boardroom located at wundanyi.

1.4 Yours sincerely

**DIRECTOR SUPPLY CHAIN MANAGEMENT**

**TAITA TAVETA COUNTY GOVERNMENT**

## **APPENDIX TO CONDITIONS OF CONTRACT**

THE EMPLOYER IS NAME: **\_TAITA TAVETA COUNTY GOVERNMENT-DEPARTMENT OF WATER AND SANITATION**

Address: **\_ P.O BOX 1066(80304) WUNDANYI**

Name of Employer's Representative: **County Chief Officer (Department of Education and Libraries)**

The name (and identification number) of the contract **Reservoir Tank Installation At Kasaani** proposed work consist **Reservoir Tank Installation At Kasaani** Project Manager is: **SUB COUNTY WORKS OFFICER OR ANY OTHER OFFICER APPOINTED BY**

### **THE ACCOUNTING OFFICER**

The start date shall be: **TO AGREED WITH THE PROJECT MANAGER.**

The intended completion Date for the whole of the works shall be **21 DAYS AFTER COMMENCEMENT DATE**

The Accounting Officer may, at any time may **TERMINATE THE PROCUREMENT PROCEEINGS WITHOUT ENTERING INTO A CONTRACT IN ACCORDANCE WITH THE ACT.**

Tender opening date shall be: **20<sup>th</sup> February 2019**

The site is located at **TAVETA.**

The name and address of the employer for the purpose of submission of tender is.....

**THE COUNTY CHIEF OFFICER, DEPARTMENT OF WATER AND SANITATION.  
TAITA TAVETA COUNTY GOVERNMENT  
P.O BOX 1066-80304  
WUNDANYI.**

Applicable laws : **PUBLIC PROCUREMENT AND DISPOSAL ACT AND OTHER RELEVANT LAWS INCLUDING GENERAL CONDITIONS OF UNDER STANDARD BID DOCUMENT FOR PROVISION OF CIVIL WORKS**

**FORM OF TENDER**

TO ----- (name of employer)

----- (Date)

----- (Name of Contractor)

Dear Sir,

- 1. In accordance with the standard **PPOA** conditions of contract for small works, **standard Specification for road and bridge construction, 1986 (SSRBC)**, drawing and bills of quantities for the executive of the above named works, we, the undersigned offer of construct, install and complete such works and remedy and defects therein for the sum of

Ksh. ----- (Amount in figures should be inclusive of all the works done as per the bill of quantities attached)

Ksh. ----- (Amount in words)

- 2. We undertake, if our quotation is accepted, to commence the works as soon as in reasonably possible after the receipt of the project manager’s notice to commence and to complete the whole of the works comprised in the contract within the time started in the appendix to conditions of contract
- 3. We agree to abide by this quotation until -----(insert date) and it shall remain binding upon us and may be accepted at any time before that date
- 4. Unless and until a formal agreement is prepared and executed as quotation together with your written acceptance thereof, shall continue a binding contract between us.
- 5. We understand that you are into bound to accept the lowest or any quotations you may receive.

Dated this ----- day of ----- 20 -----

Signature: ----- in the capacity of -----

Duly authorized to sign quotations for and on behalf of ----- (Name of contractor).

----- (Address of contractor).

Witness: Name -----

Address: -----

Signature: -----

Date: -----

## **LABOUR,**

Unskilled labor shall be sourced from the locality of the project.

At least 30% of the labor force shall comprise of youth, 30% women and at least one (1) person with disability

## **MATERIALS;**

The contractor is encouraged to use as much local available materials possible without compromising quality.

All materials delivered to site will be deemed to the property of the employer and permission will be required from the employer before their removal from site.

## **SECURITY;**

Security of the materials on site will remain the responsibility of the contractor until the project is completed, tested, commissioned and handed over... All insurance costs shall be borne by the contractor and any loss of materials shall be replaced by the contractor.

## **INSURANCE;**

The tender shall ensure a workman compensation insurance policy is in place before commencement of work

## **CONCRETE;**

All reinforced concrete shall be vibrated.

## **Supply and Install**

It shall be assumed that all materials supplied shall be installed and used to construct the specified infrastructure to working conditions. The contractor shall be deemed to have completed the contract works when they provide a “working system”

**Where sub- contract agreements exist**, they shall be declared and shall form part of the contract. The County Government shall the arbitrator in the event of any disputes between the contractor and the sub-contractor and the decision of the arbitrator shall be final. The arbitrator can direct payments be made directly to sub-contractors, if need be.

The contractor shall complete the project within the contract period. Any delay in completion shall attract the employer to charge for the **liquidated Damages. The penalties shall** be charged at kes. 10,000 per day (contracts up to kes. 5 million), kes. 20,000 per day (contracts5M-10M) kes.30,000 per day (contracts above 10 M)

Upon completion of work the contractor shall prepare “as built” drawings that indicate the layout of the final installation.

Before commencement of work the contractor shall **submit work plans** for the project to be approved by the department before taking over the site

**TENDER QUESTIONNAIRE**

1. Full names of the bidder

.....

2. Full address of bidder to which quotation correspondence is to be sent (Unless an agent has been appointed below)

.....

3. Telephone number(s) of the bidder

.....

4. Telex address of the bidder

.....

5. Name of the bidders representative to be contacted on matters of the quotation during the quotation period

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6. Details of the bidders nominated agent (if any) to receive quotation notices. This is essential if the bidder does not have his registered address in Kenya (Name, address, telephone, telex)

.....

.....

.....

.....

Signature of Quotation

Make a copy and deliver to :.....( Name of Employer )

# CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particular indicated in Part 1 and either Part2 (a), 2(b) or 2(c) and 2(d) whichever applies to your type of business

You are advised that it is a serious offence to give false information on this Form

## Part 1-General

Business Name.....

Location of business premises; Country/Town.....

Plot No..... Street/Road.....

Postal Address.....Tel.No.....

Nature of business.....

Current Trade License No.....Expiring date.....

Maximum value of business which you can handle at any time: Kshs.....

Name of your bankers.....

Branch.....

## Part 2(a)-Sole Proprietor

Your name in full..... Age.....

Nationality.....Country of Origin.....

Citizenship details.....

## Part 2(b)-Partnership

Give details of partners as follows:

Name in full	Nationality	Citizenship	Detail Shares
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1.....			
.....			

2

.....  
.....

3

.....  
.....

**PTO**

**Part 2(c) –Registered Company.**

Private ..... or  
public.....  
.....

State the nominal and issued capital of the company.

Nominal  
Kshs.....  
.....

Issued  
Kshs.....  
.....

Give details of all directors as follows.

Name in full	Nationality	Citizenship	Details shares
1.....	.....	.....	.....
2.....	.....	.....	.....
3.....	.....	.....	.....
4.....	.....	.....	.....

Part 2(d)-Interest in the firm.



Is there any person/persons in..... (Name of Employer) who has interest in this firm?

Yes/No..... (Delete as necessary).

I certify that the above information is correct.

.....  
.....

(Title)

(Signature)

(Date)

Attach proof of citizenship

**BILL OF QUANTITIES FOR RESERVOIR TANK INSTALLATION AT KASAANI WATER PROJECT**

**BILL NO. 1—20m<sup>3</sup> MASONRY WATER STORAGE TANK**

**Supply, deliver to site, install and test.**

S/No.	Item Description	Unit	Quantity	Rate	Amount
1.1	General site clearance of vegetation, shrubs and disposal of materials from site	m <sup>2</sup>	48		
1.2	Excavate 200mm deep to remove vegetable soil and deposit away from site	m <sup>2</sup>	20.8		
1.3	Excavate below stripped level in ordinary material to reduce levels and dispose off on site as directed, average 1.5m	m <sup>3</sup>	21.25		
1.4	Extra Over item 1.3 for excavation in hard material	m <sup>3</sup>	6.4		
1.5	Allow for keeping excavation free from general water	Lumpsum			
1.6	Return fill, and ram excavated material around the tank	m <sup>3</sup>	9.88		
1.7	Compacted layer of hardcore, thickness 300mm	m <sup>3</sup>	4.25		
1.8	50mm thick grade 15 blinding concrete	m <sup>2</sup>	14.17		
1.9	Class 20 concrete (1.2.4) in tank floor and roof slab, 150mm thick.	m <sup>3</sup>	3.99		
1.10	Sawn formwork to floor slab	m <sup>2</sup>	2.38		
1.11	Sawn formwork to soft of roof slab	m <sup>2</sup>	10.048		
1.12	Sawn formwork to edges of roof slab, 150-225mm high	m <sup>2</sup>	2.51		
1.13	225mm thick concrete block wall, curved to radius not exceeding 4M.concrete block 1:2:4 mix, size 300mmx225mmx150mm,	m <sup>2</sup>	28.50		
1.14	10mm diameter high tensile reinforcement bars in of slab of the tank.	No.	16.8		
1.15	8mm diameter high tensile reinforcement bars in floor slab and wall	No.	68		
1.16	Apply 1:2 cement sand rendering on the inside of tank, in two coats of 10 mm each, use pudlo	m <sup>2</sup>	25.62		
1.17	Ditto but to floor screed of the tank	m <sup>2</sup>	10.04		
1.18	Apply 1:4 cement/sand screed to fall on roof slab average depth 45mm	m <sup>2</sup>	12.43		
1.19	Ditto but 10mm to the outside	m <sup>2</sup>	28.50		
1.20	Provide and apply three coats bituminous paint between block wall and concrete floor slab	LM	11.18		
1.21	Ditto between blockwall and roof slab	LM	11.18		
1.22	Cut back mortar joint, 20x20mm, provide and place bondex or other suitable sealant in the	LM	10.04		

	groove.				
1.23	2" G.I. class B pipe piece connecting existing chamber to tank, Exact length to be determined on site.	No.	1		
1.24	Allow for pipe anchorage at both chamber and tank walls	Lumpsum			
	<b>OUTLET</b>				
1.25	2" G.I. plain socket	No.	1		
1.26	2" G.I Hexagonal nipple	No.	1		
1.27	2" G.I. Elbow	No.	1		
1.28	2"G.I. Class B pipe 1000mm threaded both sides and anchored	No.	1		
1.29	2'x1" G.I Reducing socket	No	1		
1.30	1" G.I Nipples	No	2		
1.31	1" Gate valve (Pegler)	No	1		
1.32	1" G.I Elbows	No	2		
1.33	1" Tap (Pegler)	No	1		
1.34	<b>INLET</b>				
1.35	2"G.I. bend	No.	1		
	<b>WASHOUT</b>				
1.36	3" G.I. pipe Class B 1000mm threaded both sides and anchored	piece	1		
1.38	3"Gate valve PN16 Crane or equal	No.	1		
1.39	3"G.I. Nipple	No.	2		
1.40	3" G'I. union socket	No.	1		
1.41	3" G.I. Plain socket	No	1		
	<b>VENT</b>				
1.42	2"G.I. Class B pipe piece 450mm threaded one side and anchored	No.	2		
1.43	2" Hexagonal nipple	No.	2		
1.44	2"G,I. Elbow	No.	4		
	<b>OVERFLOW</b>				
1.45	2"G.I. pipe Class B 400mm (anchored)	No	1		
	<b>OTHERS</b>				
1.46	Provide, cut, bend and install 16mm galvanized round steel bar as internal step irons at 300mm staggered both vertical and horizontal (8No.)	Length	1		
1.47	Valve chamber of size 1mX1mX1m deep constructed with 150mm thick concrete blocks plastered inside and outside with lockable mild steel cover	No.			
1.48	Fix mild steel lockable manhole cover 500mmx500mm	No	1		
1.49	Test and sterilize tank	Lumpsum			
	<b>Subtotal 1</b>				

**SUMMARY OF BILLS**

<b>BILL NO.</b>	<b>SHS.</b>	<b>CTS</b>
<b>1</b>		
<b>TOTAL SUM</b>		
<b>Allow 10% of total sum as contingency.</b>		
<b>Allow 4% of total sum for project management</b>		
<b>GRAND SUM</b>		

*Include government taxes*

***PRICE QUOTED INCLUSIVE OF ALL TAXES***

**TENDER EVALUATION CRITERIA**  
**PRELIMINARIES.**

- Interested contractors should be registered with relevant institutions.
- Bid bond of 1% of bid price in form of bank guarantee or Insurance firm and must. Remain valid for 90 days from the date of tender opening.
- Current tax Compliance Certificate.
- Confidential business questionnaire duly completed.
- Valid PIN and VAT certificate.
- Certificate of Registration.

**TECHNICAL EVALUATION.**

**Attach evidence for each number.**

1. Work of similar nature and magnitude-15 Marks
2. Qualifications of personnel- 5 Marks
3. Experience of personnel -10 Marks
4. Financial ability -10 Marks
5. Plant/Equipment/Tools -10 Marks
6. Affirmative action- County based contractors-15 Marks.
7. Litigation history-3 Marks
8. Delivery period-2 Marks
9. Sub contract with business for Youth/Women/Persons with disabilities – 10 marks
10. Letter of credit line facility from reputable bank – 10 marks.
11. Financial Statements for the last three years – 10 marks.

**(TOTAL FINANCIAL SCORE – 100 Marks)**

**NB: BIDDERS WHO ATTAINS 70 POINTS WILL BE SUBJECTED TO FINANCIAL EVALUATION AND CONTRACT AWARDED TO THE LOWEST EVALUATED BIDDER.**